# **VBPD LogoBoard Meeting Minutes**

## September 11, 2023

*Meeting Attendance*

| **Board Attendees** | **Board Members Absent** | **Staff Attendees** |
| --- | --- | --- |
| Marcus Allen | Dennis Lites | Tara Bethea |
| Bevan Ann | Rob Matuszak  | Lorraine Blackwell |
| Phil Caldwell | Madeline Nunnally | Christine Germeyer |
| Frank Carrillo | Sarah Taylor | Nia Harrison  |
| Brandon Cassady |  | Brittany Hughes  |
| Allison Coles-Johnson |  | Jamie Liban  |
| Parthy Dinora  |  | Teri Morgan  |
| Dennis Findley  |  | Linh Nguyen  |
| Jennifer Greene |  | Penni Sweetenburg-Lee  |
| Karen Grizzard |  | Jason Withers  |
| Melinda Hanko |  | Carnell Lewis |
| Samantha Hollins |  |  |
| Kyle Jones |  |  |
| Jennifer Kelly  |  |  |
| Sarah Krantz-Ciment  |  |  |
| Richard Kriner |  |  |
| Thomas Leach  |  |  |
| Rachel Loria |  |  |
| Rick Mitchell (Justin Sheetz) |  |  |
| Deanna Parker  |  |  |
| Lindsay Pearse  |  |  |
| Olivia Price |  |  |
| Eric Raff |  |  |
| Nadia Rauhala  |  |  |
| Melanie Rice |  |  |
| Nicholas Sladic  |  |  |
| Ed Turner  |  |  |
| Mary Vought  |  |  |
| Niki Zimmerman (Chair) |  |  |

## Call to Order/ Opening Remarks

A meeting of the Virginia Board for People with Disabilities was held at the Delta Hotels in Richmond, Virginia, on September 11, 2023.

The Chair, Niki Zimmerman, called the meeting to order at 11:22 a.m. The Chair greeted and welcomed Board members and staff. The Chair recognized the new Board members, Marcus Allen, Melanie Rice, and Melinda Hanko, to the Board. The Chair asked the Board for a moment of silence in remembrance of 9/11.

## Introductions

The Chair asked Board members and staff to introduce themselves. The Chair reviewed the housekeeping notes. The Chair distributed Certificates of Acknowledgment to the Executive Committee Board members.

## Approval of Meeting Minutes

The Chair asked whether there were any changes to the June 7, 2023, Board Meeting minutes. None were noted. The Chair called for a **MOTION** to **APPROVE**. Mr. Frank Carrillo made a **MOTION** to **APPROVE** the minutes and Dennis Findley seconded. **The MOTION** carried unanimously.

## Public Comment

The Board received no public comment.

## Standing Committee Reports

**Report of the Investment Committee:** Ms. Lindsay Pearse, Chair of the Investment Committee, provided the report. Ms. Pearse stated that they welcomed two of the new Board members to their committee. Ms. Pearse stated that they reviewed three draft RFPs and received a grants update. She noted that they have several action items to bring to the full Board. Ms. Pearse stated that the items are The Arc of Virginia’s No-Cost Extension Request, three draft Request for Proposals, and a Request to Repurpose the Conference and Events Support Program.

**Review of The Arc of Virginia’s No-Cost Extension Request**

Mr. Withers discussed the no-cost extension request received from The Arc of Virginia in connection with the public awareness campaign project titled “Diversity, Inclusion and Visibility.” Mr. Withers explained that the extension request is for two and one-half months, which would change the project's end date from January 15, 2023, to March 31, 2023. The request was made to align the project with two disability awareness months, which are the National Disability Employment Awareness Month in October 2023 and Developmental Disabilities Awareness Month in March 2024. This additional time would also allow the grantee to complete the remaining project activities. Hearing no further discussion, a Motion was called for.

Mr. Mick Sladic made a **MOTION** to **APPROVE** the two and one-half months no-cost extension request received from The Arc of Virginia, in connection with the Public Awareness Campaign project. The **MOTION** was carried unanimously.

**Review of Request for Proposals**

Mr. Withers discussed the three Request for Proposals (RFPs) that had been developed, which focused on the areas of Community Supports, Education, and Self-Advocacy. Mr. Withers walked the Board members through each of the RFPs, discussed funding amounts for each and reviewed associated timelines.

Mr. Withers stated that based on input from the Investment Committee, the target audience for the Education RFP is being expanded to include school administrators, instructors, transition coordinators, school staff, etc. Additional discussion ensued around the three RFPs that were being considered. Mr. Withers answered questions from Board members. Hearing no further discussion, a Motion was called for.

Mr. Thomas Leach made a **MOTION** to recommend that the full Board approve the release of the three (3) draft Request for Proposals, with one addition – expand the target audience of the Education RFP to include school administrators, instructors, transition coordinators, school staff, etc. The **MOTION** was carried unanimously.

Mr. Withers stated that some committee members volunteered to be on the Grant Review Committee.

**Review of Request to Repurpose Conference and Event Support Program**

Mr. Withers discussed the conference/event support program, explaining that $10,000 is allotted by the Board every state fiscal year to fund conferences and events that assist the Board with meeting goals and objectives from its five-year state plan. He advised that applications are reviewed up to four times each year with funding requests limited to $2,500 per event, depending on the availability of funds. Mr. Withers advised that staff are now bringing forth, for consideration, a plan to repurpose the conference and event support funding program. Mr. Withers discussed the proposed change to provide funding for self-advocates to attend conferences and events. Eligibility requirements under the new program would include that self-advocates must reside in the state of Virginia. In addition, funding is limited to $2,000 per applicant organization and would be cost-reimbursable. Received applications must show direct alignment with one of the objectives from the Board’s current five-year state plan and additional reporting requirements would be applicable. Mr. Withers responded to questions. Hearing no further discussion, a Motion was called for.

Mr. Thomas Leach made a **MOTION** to **APPROVE** the repurposing of the Conference and Event Support Program as presented to the Board. The **MOTION** was carried unanimously.

**Report of the Advocacy, Outreach and Training Committee:** Ms. Allison Coles Johnson, Chair of the Committee, provided the AOT report. Ms. Allison Coles-Johnson stated that they received an update on the Board’s information access initiative from Ms. Morgan and Ms. Nguyen.

Dr. Penni Sweetenburg-Lee provided an update on YLA and PIP and stated that PIP Capital Day is November 4, 2023. Dr. Sweetenburg-Lee stated that PIP Graduation Day is Saturday, April 6, 2024, at the Holiday Inn in Newport News and noted that it would be great if Board members could participate.

Ms. Lorraine Blackwell, Communications Director, provided a brief update on the Board’s website.

Ms. Coles-Johnson stated that the Board’s Billboard Campaign was successful and referenced two television news stories about the campaign.

**Report of the Policy Advisory Committee:** Mr. Kyle Jones, Chair of the Committee, provided the PAC report. Mr. Jones stated that they approved their June committee meeting minutes and he provided updates from the Executive Committee meeting. The committee also received updates on the policy assessments, emergency and disaster preparedness, and liaison activities.

**Executive Committee:** The Chair asked if anyone had any questions from the Executive Committee meeting. There were no questions.

**Revised Operational Budget**

Ms. Morgan gave a summary of the changes to the Board operational budget. The total operational budget is being reduced by $5,208. Ms. Morgan gave Board members a breakdown of the changes. Hearing no questions, a Motion for approval was called for.

Mr. Frank Carrillo made a **MOTION** to approve the revised Board Operational Budget. The **MOTION** passed unanimously.

## National Association of Councils on Developmental Disabilities Annual Conference Highlights, Video from the Delaware Council on Developmental Disabilities, Board Staff and Chair comments

## Ms. Zimmerman, Chair, said that the annual NACDD conference took place in Orlando, Florida from July 24 through July 28. Board staff Teri Morgan, Henry Street, Jason Withers and Nia Harrison attended the conference along with Board Chair Niki Zimmerman. The theme of the conference was Beyond the Conversation: It’s About Action. Niki shared her reflection regarding the conference and asked each staff member to do the same. Following comments from staff and the Chair, the Board watched a video created by the Delaware DD Council.

## The Arc of Virginia Public Awareness Campaign Update, Tonya Milling, Executive Director

## Mr. Withers, Grants and Contracts Manager, introduced Tonya Milling, Executive Director of The Arc of Virginia.

## Ms. Milling gave a presentation and showed a video on the Public Awareness Campaign. Ms. Milling discussed the vision, goals, and objectives of the campaign. Ms. Milling briefly discussed activities currently underway and the role of the advisory group. Ms. Milling answered questions from the Board members.

## Supported Decision-Making Activities, Dana Traynham, disAbility Law Center of Virginia, Sarah Thompson, Department of Behavioral Health, and Developmental Services

## Dana Traynham, with the disAbility Law Center of Virginia, and Sarah Thompson, with the Department of Behavioral Health and Developmental Services, presented on Supported Decision-Making. They briefly discussed the Virginia Code Citations on decision-making and substitute decision-making. They discussed capacity and human rights regulations. They showed a video on the Virginia Supported Decision-Making Agreement Template. Ms. Thompson explained how to create a supported decision-making agreement. They also stated that the agreement is not a legal document. Ms. Traynham and Ms. Thompson answered questions from Board members.

## Other Business

There was none.

## Adjournment

The Chair excused herself from the meeting at 3:50 p.m. Mr. Phil Caldwell made a **MOTION** to adjourn. All Board members agreed, and the meeting adjourned at 4:00 p.m.

## VBPD LogoExecutive Committee Meeting Minutes

## September 11, 2023

**Meeting Attendance**

| **Board Attendees** | **Board Members Absent** | **Staff Attendees** |
| --- | --- | --- |
| Phil Caldwell | Nadia Rauhala | Tara Bethea |
| Allison Coles-Johnson |  | Lorraine Blackwell |
| Dennis Findley |  | Christine Germeyer |
| Kyle Jones  |  | Nia Harrison |
| Lindsay Pearse |  | Jennifer Krajewski |
| Olivia Price |  | Teri Morgan |
| Mary Vought |  | Penni Sweetenburg-Lee |
| Niki Zimmerman |  | Jason Withers |
|  |  |  |
|  |  |  |

**Call to Order/ Opening Remarks**

Ms. Niki Zimmerman, Chair, called the meeting to order at 8:03 a.m.

# **Review of Executive Committee Meeting Agenda**

The Chair greeted and welcomed Board members and staff. After a round of introductions, the Chair reviewed the EC agenda.

# **Electronic Participation**

## There was no Electronic Participation.

# **Approval of the June 7, 2023, Executive Committee Minutes**

The Chair called for a motion to approve the June 7, 2023, EC minutes. Mr. Dennis Findley made a **MOTION** to **APPROVE** the June 7, 2023, meeting minutes. Mr. Kyle Jones seconded the **MOTION**. The **MOTION** passed unanimously.

# **Board Member Attendance**

Ms. Teri Morgan, Executive Director, noted the attendance tracking attachment EC 3-1. Ms. Morgan stated that the Board member tracking sheet covers the state fiscal year (SFY) 2023 and noted that it will be updated to include new Board members for SFY 2024. Ms. Morgan noted that there were no major concerns with attendance. Ms. Morgan stated that Rob Matuszak has missed several meetings due to medical issues which were excused absences.

# **Executive Director’s Update and Questions**

Ms. Teri Morgan summarized the activities that had taken place in the last quarter. Ms. Morgan reported on Special Initiatives, Legislative and Policy Work, Workgroup/meetings, and other activities. Ms. Morgan also reported on Agency/Administration/Board Orientation, Programs/Planning/Marketing & Communications, Grants and Contracts, Training Programs and Alumni Development activities, and other events.

Ms. Morgan noted that the Board has entered into a new contract with the Hilton Hotel in Short Pump and that the Board meetings will take place there starting in March 2024. The December 2023 Board meeting will be at the Delta Hotel.

# **Revised Board Operational Budget**

Ms. Morgan gave a summary of the changes to the Board budget. The total operational budget is being reduced by $5,208. Ms. Morgan gave the Board members a breakdown of the changes. Ms. Morgan stated that this will need to go to the full Board.

The Chair called for a motion to bring the revised Board Operational Budget to the full Board. Mr. Dennis Findley made a **MOTION** to bring the revised Board Operational Budget to the full Board. Mr. Kyle Jones seconded the **MOTION**. The **MOTION** passed unanimously.

# **Agency Fiscal Reports**

Ms. Morgan gave a brief summary of the agency’s fiscal report. Ms. Morgan stated that 85% of the budget remains, which is in line of where we should be at this time in the SFY.

Ms. Morgan stated that the Board received an additional Notice of Award from the federal government in the amount of $6,554. This additional award was not expected and will be reflected in the December Board fiscal report. Ms. Morgan gave a summary of the request for a no cost request extension of the Board’s 2022 award. Ms. Morgan answered questions from the Board members.

# **Update on Request for Proposals**

Mr. Jason Withers, Grants and Contracts Manager, gave a summary three Requests for Proposals (RFPs) that will be reviewed by the Investment Committee and brought to the full Board for approval. The RFPs are in the areas of: 1) Community Support in the amount of $300,000, 2) Education in the amount of $200,000, and 3) Self Advocacy in the amount of $100,000. Mr. Withers answered questions from the Board members.

# **VBPD State Plan Update & Workplan**

Ms. Nia Harrison, Director of Planning, Research, and Evaluation, provided an overview of the Board’s FFYs 2024-25 work plans that were recently submitted as part of the FFY 2024 State Plan Update. Ms. Harrison gave a summary regarding the minor changes that were made.

## Ms. Teri Morgan gave a brief update regarding Vanguard Landing. Ms. Morgan answered questions from Board members.

# **Committee Agendas**

Committee chairs/staff, Ms. Lindsay Pearse, Mr. Kyle Jones and Ms. Allison Coles-Johnson, provided a brief overview of their committee meeting agendas.

# **Other Business**

There was no other business.

# **Adjournment**

Mr. Phil Caldwell made a **MOTION** to adjourn the meeting. Mr. Kyle Jones seconded the **MOTION**. The meeting adjourned at 8:50 a.m.

## VBPD LogoAOT Meeting Minutes

**September 11, 2023**

Meeting Attendance

| **Board Attendees** | **Board Members Absent** | **Staff Attendees** |
| --- | --- | --- |
| Allison Coles-Johnson | Jen Kelly | Lorraine Blackwell |
| Jennifer Greene | Robert Matuszak | Christine Germeyer |
| Melinda Hanko | Madeline Nunnally | Brittany Hughes |
| Rachel Loria |  | Linh Nguyen (until 10:00 a.m. |
| Olivia Price |  | Teri Morgan (until 10:00 a.m.) |
| Nadia Rauhala |  | Penni Sweetenburg-Lee |
| Ed Turner  |  |  |
| Niki Zimmerman |   |  |

**Call to Order/ Opening Remarks**

The Advocacy, Outreach and Training Committee meeting was held at the Delta Hotels on September 11, 2023. Ms. Allison Coles-Johnson called the meeting to order at 9:15 a.m.

**Approval of Minutes**

Ms. Allison Coles-Johnson called for approval of the minutes. Ms. Niki Zimmerman made a **MOTION** to **APPROVE** the June 2023 AOT meeting minutes. Ms. Rachel Loria **SECONDED**. The **MOTION** carried unanimously.

**Executive Committee Update**

Ms. Coles-Johnson gave a brief summary on the executive committee updates.

**Information Access Update**

Linh Nguyen and Executive Director Teri Morgan shared a poster and flyer designed for the Information Access project to gather input to take back to the Information Access Steering Committee. Several AOT members offered helpful suggestions to improve the flyer and poster.

**Training Programs**

Dr. Penni Sweetenburg-Lee gave an update on the Board’s Training Programs, TAA and PIP. Class of 2023-2024 PIP training began September 8-9th at the Holiday Inn Newport News, six more sessions are scheduled to be held. Dr. Sweetenburg-Lee invited board members to attend Capitol Day Legislative Testimony Panel Discussion on November 2, 2023. Alumni Development Program continuing education workshops will begin September 22, 2023.

**Communications**

Communications Director, Ms. Lorraine Blackwell, gave a brief update of the Board’s website. With procurement completed, the website redesign has begun. Ms. Blackwell gave an update on the success of the Virginia Ability billboard campaign. The billboards were featured in articles and news outlets; Virginia Ability saw an 65% increase in visitors to their website.

**Other Business**

There was no other business.

**Adjournment**

The Chair called for a **MOTION** to adjourn the meeting. Olivia Price made the **MOTION** to adjourn and Nadia Rahula **SECONDED** the motion. The meeting adjourned around 11:15 a.m.

# **VBPD LogoInvestment Committee Meeting Minutes**

## September 11, 2023

1 Meeting Attendance

| **Board Attendees** | **Board Members Absent** | **Staff Attendees** |
| --- | --- | --- |
| Lindsay Pearse | Dennis Lites |  Jason Withers |
| Mick Sladic |  |   |
| Marcus Allen |  |   |
| Thomas Leach |  |   |
| Brandon Cassady |  |  |
| Richard Kriner |  |  |
| Justin Sheets (Rick Mitchell) |  |  |
| Melanie Rice |  |  |
|  |  |  |
|  |  |  |

## Call to Order/ Opening Remarks

A meeting of the Investment Committee was held at Delta Hotels by Marriott on September 11, 2023. Investment Committee Chair, Lindsay Pearse, called the meeting to order at 9:24 am. Ms. Pearse provided members with a brief overview from the Executive Committee meeting.

**Approval of Minutes**

Ms. Pearse asked if there were any questions/concerns with the June 2023 meeting minutes. Hearing none, she called for a motion to approve the minutes, as presented. Mr. Brandon Cassady made a **MOTION** to approve the June 2023 meeting minutes, and Mr. Marcus Allen **SECONDED**. The **MOTION** was carried unanimously.

## Grants and Contracts Expenditure Monitoring

Mr. Withers, Grants and Contracts Manager, provided updates on recent activities and expenditures regarding seven grant projects: Assistive Technology grant with Children’s Assistive Technology Service (CATS); Ability First grant with James Madison University; Mapping Information Ecology grant with George Mason University; Strengthening Self-Advocacy in Virginia grant with The Arc of Virginia; Trusted Disability Champions + Disability-Centered Pop-Up Vaccinations = A Winning COVID-19 Vaccination Combination with the ENDependence Center of NOVA; the Support Service Provider (SSP) Pilot Project with the Virginia Department for the Deaf and Hard of Hearing (VDDHH), and the Diversity, Inclusion & Visibility public awareness campaign project with The Arc of Virginia. Mr. Withers advised that the CATS grantee was unable to liquidate all of their remaining grant funds by the time their grant project ended in July 2023, and will have approximately $5,000 remaining. Additional discussion ensued regarding the grant expenditures.

## Review of The Arc of Virginia’s No-Cost Extension Request

Mr. Withers discussed the no-cost extension request received from The Arc of Virginia with committee members, in connection with the public awareness campaign project titled “Diversity, Inclusion and Visibility.” Mr. Withers explained that the extension request is for two and one-half months, which would change the end date of the project from January 15, 2023, to March 31, 2023. The request was made in an effort to align the project with two disability awareness months, which are the National Disability Employment Awareness Month in October 2023 and Developmental Disabilities Awareness Month in March. This additional time would also afford the grantee the ability to complete the remaining project activities, which Mr. Withers discussed with the committee members, referencing the Board packet. Further discussion ensued.

Mr. Mick Sladic made a **MOTION** to recommend that the full Board approve the two and one-half months no-cost extension request received from The Arc of Virginia, in connection with the Public Awareness Campaign project. Mr. Cassady **SECONDED**. The **MOTION** was carried unanimously.

**Review of Request for Proposals**

Mr. Withers discussed with committee members three Request for Proposals (RFPs) that had been developed, which focused on the areas of Community Supports, Education and Self-Advocacy. Mr. Withers walked committee members through each section of the RFPs and discussed funding amounts for each and associated timelines. Ms. Melanie Rice raised a question pertaining to the intended audience of the RFP pertaining to Education, stating that students with developmental disabilities and their families would not be adequate in ensuring that individuals are aware of their child’s right to a free and appropriate public education. Ms. Rice recommended expanding the target audience that would be trained to include administrators, instructors, transition coordinators, school staff, etc. Mr. Cassady agreed that school personnel should also be included. Mr. Withers advised that staff would work to incorporate these changes prior to release of the RFP. Additional discussion ensued around the three RFPs that were being considered.

Mr. Thomas Leach made a **MOTION** to recommend that the full Board approve the release of the three (3) draft Request for Proposals, with one addition that the RFP focusing on Education include expansion of the audience to include administrators, instructors, transition coordinators, school staff, etc. Mr. Cassady **SECONDED**. The **MOTION** was carried unanimously.

**Review of Request to Repurpose Conference and Event Support Program**

Mr. Withers discussed with committee members the conference/event support grant funding program, explaining that $10,000 is allotted by the Board every state fiscal year to fund conferences and events which assist the Board with meeting goals and objectives from its five-year state plan. He advised that applications are reviewed up to four times each year with funding requests limited to $2,500 per event, depending on the availability of funds. Mr. Withers advised that staff are now bringing forth, for consideration, a plan for repurposing the conference and event support funding program. Mr. Withers advised committee members that the new program would provide self-advocates, through a parent organization, with funding to offset travel, registration and other costs associated with accommodations so that they can attend conferences and events that provide disability-related information. Mr. Withers discussed that eligibility requirements under the new program would include that self-advocates must reside in the state of Virginia. In addition, funding is limited to $2,000 per applicant organization and would be cost reimbursable. Received applications must show direct alignment with one of the objectives from the Board’s current five-year state plan and additional reporting requirements would be applicable. Additional discussion ensued.

Mr. Mick Sladic made a **MOTION** to recommend that the full Board approve the request to repurpose the conference/event funding program. Mr. Allen **SECONDED**. The **MOTION** was carried unanimously.

**Wrap-up & Potential Future Meeting Topics**

Ms. Pearse and Mr. Withers reminded committee members that the Executive Director from the Arc of Virginia, Ms. Tonya Milling, would be presenting a project update today to the Board in connection with the Diversity, Inclusion & Visibility public awareness campaign project. Committee members indicated they were looking forward to the presentation. Due to time constraints, committee members were unable to discuss potential future meeting topics.

## Adjournment

The Chair adjourned the meeting at 11:13 am.

# VBPD LogoPolicy Advisory Committee Meeting Minutes

## September 11, 2023

|  |  |  |
| --- | --- | --- |
| **Board Attendees** | **Board Members Absent** | **Staff Attendees** |
| Ann BevanPhil CaldwellFrank CarilloParthy DinoraDennis FindleyKaren GrizzardSamantha HollinsKyle JonesDeanna ParkerEric RaffMary Vought | Sara Kranz-CimentSara Taylor | Nia HarrisonJennifer KrajewksiJamie LibanTeri MorganLinh Thi Nguyen |

## Call to Order & Introductions

A meeting of the Policy Advisory Committee was held at Delta Hotels by Marriott on September 11, 2023. The Chair, Mr. Kyle Jones, called the meeting to order at 9:14 a.m. and asked members to introduce themselves.

## Approval of June 7, 2023 Minutes

Mr. Jones asked members to review the minutes and share any needed changes. Ms. Samantha Hollins made a **MOTION** to approve the minutes. Mr. Dennis Findley **SECONDED**. The **MOTION** carried unanimously.

## Executive Committee Update

Ms. Jennifer Krajewski summarized the discussion from the Executive Committee. She highlighted some of the key items in the Executive Director’s report including the public comment on the waiver amendments, the addition of a representative from the Virginia Department of Health to the Board, the mailing of the consumer-directed services assessment, the change in location for future Board meetings, the early impact of the billboard campaign, and the Vanguard Landing updates. She also mentioned the revised budget, the new RFPs, and the State Plan Update.

## Update on Policy Assessments

Ms. Nia Harrison gave an update on the oral health assessment. She summarized the research activities to date, remaining activities, successes, challenges, and key findings and potential solutions for each of five issue areas. There was robust discussion. Some of the discussion focused on potential incentives for focus group participation and continuing education. Members drew attention to additional issues including challenges with accessing orthodontists, the lack of dental care coverage by health insurers, the dispute between Anthem and Bon Secours, and the aging population. Ms. Parthy Dinora said the VCU Partnership for People with Disabilities can participate in the future workgroup and ensure that dental health be incorporated into various healthcare initiatives.

Ms. Krajewski gave an update on the geographic disparities assessment. She summarized the research scope, current initiatives, and barriers to telehealth. Ms. Deanna Parker recommended looking at the states that adopted the Technology First initiative.

Ms. Krajewski and Ms. Harrison solicited members to participate in the assessment ad hoc committee in November. Ms. Mary Vought, Mr. Kyle Jones, and Mr. Phil Caldwell volunteered. Ms. Dinora and Ms. Parker offered to send agency designees who are more familiar with oral health.

## Emergency and Disaster Preparedness Update

Ms. Jamie Liban refreshed committee members on the purpose and goals of emergency management. She then briefed the committee on ongoing regional and national activities, including winter weather preparedness planning and updates to Section 504 of the Rehabilitation Act. Ms. Liban also mentioned progress on the upcoming policy assessment on emergency management, for which expected completion of final recommendations is March 2023.

## Update on Liaison Activities

Ms. Krajewski informed the committee that Board staff (Ms. Harrison, Ms. Krajewski and Ms. Teri Morgan) participated in 16 workgroups in the past quarter, including a Department of Behavioral Health and Developmental Services legislative workgroup, a broadband focus group and consultation session with the Virginia Department of Education.

## Discussion: Committee Member Issues, Topics, Feedback

Mr. Jones shared a personal story in which a coworker spoke disrespectfully to him. Mr. Jones posed the question, “What can we do about [making sure people treat people with disabilities with respect]?” Mr. Frank Carillo stated that continuous public education is foundational to solving this issue. Ms. Vought agreed and suggested bringing speakers into classrooms to teach children at a young age about different types of people.

## Adjournment

Mr. Jones made a **MOTION** to adjourn. Ms. Samantha Hollins **SECONDED**. The meeting adjourned at 10:44 a.m.